

**TENNESSEE BOARD OF SOCIAL WORKER CERTIFICATION AND LICENSURE
MINUTES**

DATE: July 22, 2005

LOCATION: Cumberland Room
First Floor Cordell Hull Building
425 5th Ave. North
Nashville, TN 37247

BOARD MEMBERS

PRESENT: Susan Vickerstaff, LCSW, Chair
Deborah Wolkhamer, CMSW
Vickie Fleming, CMSW
Susan Vandiver, LCSW

BOARD MEMBERS

ABSENT: Beverly Esposito, LCSW
Drema Bowers-Mitchell, CMSW
Sheila Morris, Citizen

STAFF PRESENT: James Hill, Board Administrator
Nicole Armstrong, Advisory Attorney
Rick Agee, Unit Director
Barbara Maxwell, Administrative Director
Stacy Lannan, Licensing Tech/Administrative Assistant
Jerry Kosten, Rules Coordinator

Ms. Vickerstaff, chair, called the meeting to order at 9:35 A.M. A sufficient number of board members were present to constitute a quorum.

Conflict of Interest

Ms. Armstrong reviewed the conflict of interest policy with the board asking the board members to disclose any conflict of interest they may have prior to contested cases or any other legal proceedings or matters to determine if there is a conflict of interest. Ms. Armstrong stated that if a board member does have a conflict of interest they must recuse him/herself and leave the hearing room during the discussion and vote. Ms. Armstrong asked the board members to sign the conflict of interest statement and return it to Mr. Hill.

Helen Halbertson, East Tennessee State University

Ms. Halbertson discussed East Tennessee State University being in candidacy for accreditation by the State of Tennessee.

Unfortunately, Rule 1365-1 (1) does not allow the board to accept transcripts from graduates of a non-accredited university.

Agreed Order for Eric Scott

Ms. Irwin distributed the agreed order for Eric Scott Richard to the board members for their review. Ms. Irwin stated Mr. Richard practiced as a Clinical Social Worker without a license. Upon review of the agreed order in which Mr. Richard agreed to cease and desist the practice of LCSW, Ms. Vandiver made a motion, seconded by Ms. Wolkhamer, to ratify the agreed order. The motion carried.

Approve Minutes

Upon review of the April 14-15, 2005 board meeting minutes, Ms. Vandiver made a motion, seconded by Ms. Wolkhamer, to approve the minutes as written. The motion carried.

Office of General Counsel Report

Ms. Armstrong reviewed the OGC report stating Rule 1365-1-.05, .10 regarding criminal background checks for initial applicants for licensure is scheduled for a roll call vote for today's meeting.

Ms. Armstrong stated that Rule 1365-1-.21 regarding free health clinic and volunteer practice requirements is under review by the Attorney General.

Ms. Armstrong stated there are currently six (6) open cases pertaining to the Tennessee Board of Social Worker Certification and Licensure. Five (5) of the cases pertain to Licensed Clinical Social Workers and one (1) case pertains to a Certified Master Social Worker.

Karen Franklin, NASW

Ms. Franklin discussed public chapter 469 regarding title protection for social workers which becomes effective July 1, 2006. Ms. Franklin said we are one of three states that protect the title of a social worker.

Jerry Kosten, Rules Coordinator

Mr. Kosten stated a rulemaking hearing pertaining to the criminal background checks was held on April 21, 2005. Ms. Vandiver made a motion, seconded by Ms. Flemming, to adopt the rule for criminal background checks. The motion carried. A roll call vote was conducted and all board members voted in the affirmative.

Upon discussion of a rulemaking hearing on Rule 1365-1-.03 regarding use of title and advertising, the board decided to table the discussion until next meeting.

The board discussed a bill in legislation which allows health related boards to use a screening panel. Mr. Kosten said the screening panel is nominated by the board members and has the same authority as the board. The screening panel would hear complaints from those persons who have agreed to have their complaints heard before the panel and the panel would make a decision on those complaints without having OGC involved. If the complainant did not agree with the panel, then the case would be sent to investigations for their involvement.

Ms. Wolkhamer stated that she supports the concept but not the process. Ms. Wolkhamer stated the board seems so far away from the process. Ms. Wolkhamer said perhaps the direction is to make sure board members attend meetings.

Investigations Report

Ms. Armstrong reviewed the investigations report stating six (6) cases have been closed and two (2) cases are in investigations.

Disciplinary Report

Ms. Armstrong reviewed the disciplinary report stating there are eight (8) practitioners currently being monitored. Ms. Armstrong said following the report is a history of Social Workers who have been disciplined by the board.

Financial Report

Ms. Armstrong reviewed the financial report stating there is a cumulative carryover from June 30, 2005 of \$171,910.35. Ms. Armstrong said an updated report will be available at the next board meeting.

Administrative Report

Mr. Hill reviewed the administrative report with the board stating Certified Master Social Workers have 1366 active licensees, 2178 retired, 1281 failed to renew, and 53 deceased, Licensed Clinical Social Workers have 1756 active licensees, 278 retired, 324 failed to renew and 39 deceased. Mr. Hill gave the board members a month to month total of newly licensed, reinstatements and retired Certified Master Social Workers and Licensed Clinical Social Workers.

Mr. Hill reminded the board to encourage all applicants to use the internet to renew their license. Mr. Hill also reminded the board to submit all travel requests 120 days prior to the event for possible approval. Mr. Hill said that the move to Metro Center will be on or around September 1, 2005. Mr. Hill stated that one issue that needs to be addressed at today's meeting is to select board meeting dates for the year of 2006.

Ratify Newly Licensed LCSW's and CMSW's

Ms. Wolkhamer made a motion, seconded by Ms. Flemming, to ratify the following newly licensed LCSW's and CMSW's:

LCSW

**Eileen Annette Catlin
Rachel Erin Cook
Margaret E. Finley
Melody Suzanne Hickman-Horvath
Alice Magdalena Kacherlries
Stephanie Anne Medlin
Tabitha G. Miller
Rhonda P. Powell
Lori Lynn Sanford
Lesley J. Schmidt
Nicole Cherie Scott
Amanda Beth Thomas
Walter Moore Wallace
Batya M. Winters
Alison Winters**

CMSW

**William M. Adcock
Rebecca B. Barnett
Valerie D. Berkley
Brandy Renise Brice
Carrie R. Bridwell
Betty N. Burns
Vanessa N. Campbell
Patricia A. Coburn
Whitney A. Coulombe
Jason A. Cox
Tara L. Crow
Edith Marie Crumb
Laurel D. Davis-Williamson
June T. Demaree
Theodore J. Dewolf
Sonya L. Dilworth
Errika H. Doane
Kathryn G. Dorough
Jill N. Fields
Megan E. Flynn
Dina M. Francisco**

Stacie D. Freeman
Victoria T. Gattis
Aleta J. Gilbert
Julie H. Grocki
Cassandra K. Haley
John S. Hawkins
Toni D. Johnson
Daniel E. King
Mary Elizabeth Lamb
Sarah W. Landrum
Raheem R. Lay
Angelia R. Lenschau
Joan M. Lepage
Dashaune L. Logan
Jaha D. Martin
Mayra A. Martinez
S. Paul McKee
Kristin D. McReynolds
Twana C. Miller
Amanda L. Mills
Carol S. Moloney
Evie R. Nogales Baker
Sarah B. Parsons
Miranda F. Payton
Leslie A. Peck
Becky A. Presley
Sheila Y. Preston
Stacey A. Price
Kristen E. Rector
Stefanie L. Redmon
Rhett M. Reynolds
Angel L. Rosario
Carla R. Rush
Ashley Schachterle
Diana Hope Sharp
Sarah E. Smithmier
Stanley R. Stevenson
Meghan D. Stoots
Jacqueline Stovall
Leslie Taylor
Tracie L. Taylor
Lesley M. Thomas
Sharon L. Thomas
Joel A. Torres
David L. Turner SR.
Courtney Pace Weiler

**Juanita P. Williams
Regina M. Williams
Marlo L. –R. Winstead
Cynthia M. Winterberger
Robbie Lynn Young
Rebekah C. Zahurones
Alicia M. Zuger**

The motion carried.

Review and Approve LCSW applications by examination/reciprocity

Ms. Flemming made a motion, seconded by Ms. Vandiver, to accept the following applications for licensure by examination:

By Exam

**George Anderson Jr.
Cynthia Bailey
Catherine Burton
James Cecil
Willie Copeland
Dean Cromwell
Eleanor Farber
Leanne Hernandez
Rhea Holms
Cecilia Hooks
Mary T. Jenkins
Bruce Johnson
Sherry Light
Karen Lorsch
David Miller
Lakshmie L. Napagoda
Rhonda Pemberton
Susan E. Picart
Terri L. Ponder
Teresa M. Shull
Nell Senter
Chase Spiegel
Kristy Stephenson
Shirley Talbott
Kim Trantham
Kathryn Whitted**

The motion carried.

Upon review of the file for **Renese Cavallero**, Ms. Vickerstaff made a motion, seconded by Ms. Flemming, to approve Ms. Cavallero to sit for the exam. The motion carried.

Upon review of the file for **Tanya Faulk**, Ms. Vandiver made a motion, seconded by Ms. Wolkhamer, to approve Ms. Faulk to sit for the exam. The motion carried.

Upon review of the file for **Vickie Flemming**, Ms. Vandiver made a motion, seconded by Ms. Wolkhamer, to approve Ms. Flemming to sit for the exam. The motion carried.

Upon review of the file for **Nancy Hines**, Ms. Flemming made a motion, seconded by Ms. Vandiver, to approve Ms. Hines to sit for the exam. The motion carried.

Upon review of the file for **Melissa Meriweather**, Ms. Wolkhamer made a motion, seconded by Ms. Vandiver, to approve Ms. Meriweather to sit for the exam. The motion carried.

Upon review of the file for **Sami Qreini**, Ms. Wolkhamer made a motion, seconded by Ms. Flemming, to approve Mr. Qreini to sit for the exam. The motion carried.

Upon review of the file for **Deanna Reese**, Ms. Wolkhamer made a motion, seconded by Ms. Vandiver, to approve Ms. Reese to sit for the exam. The motion carried.

Upon review of the file for **Sarah Waird**, Ms. Vandiver made a motion, seconded by Ms. Flemming, to approve Ms. Waird to sit for the exam. The motion carried.

Reciprocity

Ms. Flemming made a motion, seconded by Ms. Wolkhamer, to accept the following applications for licensure by reciprocity:

Vickie Johnson
Nonie Linder
Denise Lovelace
Rebecca McCartney
Carman McCoy
Linda A. Pusateri
Annette Rogers-Vaughn
Alison Winters

The motion carried.

Applications to consider for refund

The board discussed refund requests. Ms. Armstrong stated that there is nothing in the rules that allows the board to refund fees.

Upon discussion, Ms. Vandiver made a motion, seconded by Ms. Flemming, to deny the fees be refunded for **Sarah Dickens and Joann Hadley**. The motion carried.

Review and Approve CMSW applications

CMSW

Upon review of the application for **Christopher Driscoll**, Ms. Vandiver made a motion, seconded by Ms. Wolkhamer, to ratify the CMSW application for Christopher Driscoll. The motion carried.

Upon review of the application for **Cathryn D’Arcy**, Ms. Wolkhamer made a motion, seconded by Ms. Flemming, to ratify the CMSW application for Cathryn D’Arcy. The motion carried.

Upon review of the application for **Robin Cruise**, Ms. Vandiver made a motion, seconded by Ms. Wolkhamer, to ratify the CMSW application for Robin Cruise. The motion carried.

Upon review of the application for **Shea Langs**, Ms. Vandiver made a motion, seconded by Ms. Flemmings, to ratify the CMSW application for Shea Langs. The motion carried.

Upon review of the application for **John Earthman**, Ms. Wolkhamer made a motion, seconded by Ms. Flemming, to ratify the CMSW application for John Earthman. The motion carried.

Upon review of the application for **Larry Godbolt**, Ms. Wolkhamer made a motion, seconded by Ms. Vandiver, to ratify the CMSW application for Larry Godbolt. The motion carried.

Upon review of the application for **James McDaniel**, Ms. Flemming made a motion, seconded by Ms. Vandiver, to ratify the CMSW application for James McDaniel. The motion carried.

Upon review of the application for **Michael Martin**, Ms. Flemming made a motion, seconded by Ms. Vandiver, to ratify the CMSW application for Michael Martin. The motion carried.

Upon review of the application for **William Stouffer**, Ms. Wolkhamer made a motion, seconded by Ms. Flemming, to ratify the CMSW application for William Stouffer. The motion carried.

Certified Masters Social Worker

Graduated from East Tennessee State University Program is in candidacy.

Upon review, Ms. Flemming made a motion seconded by Ms. Wolkhamer, to deny the following applications:

**Rebecca Byrd
Kimberly Fink
Richard Lamphear**

David Vernola

The board requested Mr. Hill to send a letter to all applicants stating the reason they were denied and Mr. Hill to check on refunding the fees for the applicants.

The motion carried.

Jodie Butler

Ms. Butler appeared before the board to discuss the felony charge against her.

Upon discussion, Ms. Vandiver made a motion, seconded by Ms. Flemming, to approve **Jodie Butler** to sit for the exam. The motion carried.

Linda McQuirter

Ms. McQuirter appeared before the board to discuss the felony charge against her.

Upon discussion, Ms. Vandiver made a motion, seconded by Ms. Wolkhamer, to approve **Linda McQuirter** to sit for the exam. The motion carried.

Reinstatements

CMSW

The board reviewed the reinstatement of Selena Nicole Listenbee, who was not financially capable to hold her license. The board requested a letter be sent to the applicant regarding retiring her license. Ms. Wolkhamer made a motion, seconded by Ms. Vandiver, to approve the reinstatement of **Selena Nicole Listenbee**. The motion carried.

Upon review the reinstatement for Monica Nwachuku, Ms. Wolkhamer made a motion, seconded by Ms. Flemming, to approve the reinstatement for **Monica Nwachuku**. The motion carried. The board requested a letter be sent to the applicant stating she cannot use supervision or customer hours for continuing education toward her LCSW.

The board reviewed the reinstatement application of Jacquelyn Owens whose license expired in 2004. Ms. Wolkhamer made a motion, seconded by Ms. Flemming to approve the reinstatement of **Jacquelyn Owens**. The motion carried. The board requested a letter be sent out to the applicant stating she cannot use those continuing education hours toward her LCSW.

LCSW

Upon review of the reinstatement for Lisa Strickler, Ms. Wolkhamer made a motion, seconded by Ms. Vandiver, to approve the reinstatement of **Lisa Strickler**. The motion carried.

Review Correspondence

Bernice Sims

Ms. Sims is requesting a refund for overpayment for her CMSW license. Upon discussion, Ms. Vandiver made a motion, seconded by Ms. Wolkhamer, to refund the money. The motion carried.

ASWB

Ms. Wolkhamer discussed the ASWB meeting in Boston, MA. Ms. Wolkamer said the program focuses on first time members and they hold the meetings three times a year. Ms. Wolkhamer suggested that all new board members should be required to attend.

Schedule Board Meeting Dates for 2006

The board selected the following dates for their 2006 board meetings:

February 3

May 5

August 4

November 3.

The board decided to have all meetings start at 9:30 A.M.

With no other business to conduct, Ms. Wolkhamer made a motion, seconded by Ms. Flemming, to adjourn the meeting at 1:54 P.M. The motion carried.

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